



**Agenda Item Number: 2005-8-6H**

## **BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** August 9, 2005

**Department:** Fleet/Facilities Department **Staff Contacts:** Tim West, Deputy County Manager for Public Works  
Tom Zdunek, Department Director

**TITLE:** Electronic Fuel Card purchases over \$100,000 for Bernalillo County owned and leased vehicles

**ACTION:** Motion to approve the expenditure in excess of \$100,000 for Wright Express Fuel Card Services.

### **SUMMARY:**

Pursuant to Resolution AR 15-2005, contracts exceeding \$100,000 require Board approval. Bernalillo County's Fleet and Facilities Department (FFM) utilizes Wright Express fuel card services for off site unleaded, diesel, and CNG fuel purchases for County Owned and leased vehicles.

The FFM Department utilizes the State of New Mexico's Price Agreement (SPD) #40-000-00-00101, effective July 1, 2004 through June 30, 2007, with Wright Express. Approximately \$60,000 has been expended to date. Projected expenditures for the current fiscal year will exceed \$100,000 by approximately \$620,000. This item is to approve the increase of Purchase Order E05010145 to Wright Express by approximately \$620,000. The funds exist in the approved budget.

### **ATTACHMENTS:**

1. SPD #40-000-00-00101
2. Addendum to Statewide Price Agreement, CCN 2004-0392

### **FISCAL IMPACT**

Car/Gas/Oil	BC01-550800-30VM	\$620,000
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The purchase order will increase from \$100,000 to exceed \$100,000 for FY 2005-2006

### **STAFF ANALYSIS SUMMARY**

#### **COUNTY MANAGER**

See summary. I recommend Board approval. TL 7/26/05

## **DEPUTY COUNTY MANAGER FOR PUBLIC WORKS**

Approximately 35% of the County Fleet fuels at commercial sites utilizing WEX services. I recommend the Board approve the purchase of approximately \$720,000 of fuel via the WEX system for use by the County's Fleet. TW 7/20/05

## **LEGAL**

Use of State Price Agreement. Approved as to form only. Deborah S. Seligman 7/25/05

## **FINANCE**

<b>Budget</b>	Funding is available in the Car, Gas and Oil account (550800) in the Vehicle Maintenance program (30VM) in the General Fund for Wright Express Fuel Card Services. Priscilla L. Gutierrez, Budget Analyst Sr., 7/20/05
<b>Purchasing</b>	Proper purchasing procedures have been followed in the utilization of an existing SPD. Rosanna Suazo, Purchasing Administrator 7/15/05
<b>Contracts</b>	The County will utilize the same terms, conditions and pricing of SPD #40-000-00-00101. CCN 2004-0392 was issued for the Addendum to the Statewide Price Agreement. Rosanna Suazo, Purchasing Administrator 7/15/05
<b>Risk Management</b>	No comment required. David Baca, Risk Management 7/18/05